

Please return by 9/30/20

JUNIOR COUNCIL PROCEDURES AND GUIDELINES

The goal of the junior council is to develop leadership abilities in students, promote democracy as a way of life, and establish and uphold high standards. A student council is defined as "a group of elected and volunteer students working together with an adult advisor, within the framework of a constitution, to provide a means for student expression and assistance in school affairs and activities and give opportunities for student experience in leadership while encouraging school activities that promote citizenship, scholarship, leadership, human relations and cultural values." As a Junior Council member, we also hold these ideals.

The junior council maintains the following components to ensure consistency, maintain program standards, and create equal opportunity for all students:

Junior Council Member Requirements:

- A) A Junior at The Academy of Richmond County.
- B) **Commitment** to the council.
- C) Maintain an overall average of a "C".
- D) Display outstanding character on campus and off.
- E) **Participation** in all council activities, events, meetings.
- F) Membership dues of \$20 must be paid by 10/27/2020.
- G) Sign and adhere to the *Jr. Council Code of Conduct*

Junior Council Officers:

- A) A sponsor/advisor, selected by the Principal, who is committed to youth leadership development, promotion of citizenship and the ability to devote the necessary time and energy to ensure the success of the council.
- B) The council will elect the following officers by vote:
President, Vice-President, Secretary, Treasurer and Reporter/Historian.
Student's names will appear on the ballot upon successfully completing the application packet.
- C) Each student that turns in a completed application/candidate packet will be placed on the ballot in alphabetical order.
- E) Students will be elected that have the most votes. Only one student may hold an executive office position for each office.
- F) All candidates must sign and have a parent sign the Code of Conduct Form and have paid their JC dues before the student's name is placed on the ballot.
- G) The Junior Council sponsor will decide on the election timeline and campaign.
- H) All council members have access to the candidate packet. Packets will be made available on the ARC Jr Council website.

Name _____

Homeroom _____

Junior Council CODE OF CONDUCT

- 1) **NO INSUBORDINATION** towards the sponsor, teachers, and other administrators. Result in automatic removal.
- 3) **NO MAJOR DISCIPLINE OFFENSE (NO SMOKING, DRINKING, DRUGS, OR WEAPONS)** Result is immediate dismissal from the council.
- 4) **NO DETENTION/ISS for Tardies.** More than two times in a six-week period will result in a warning; next detention assignment may result in removal from the council.
- 5) **NO FIGHTING.** Result is immediate removal from the council.
- 6) **NO SUSPENSION.** Result is immediate removal from the council.
- 7) **FULFILL ALL OBLIGATIONS** set by the officers/sponsors, including projects, events, and related responsibilities.
- 8) **NO UNEXCUSED ABSENCES FROM MEETINGS.** *(May result in removal from the council.)* One excused absence with a note from a parent, coach or doctor is permitted. **Attendance is a requirement.**
- 9) **ALL STUDENT MEMBERS MUST FOLLOW THE ARC STUDENT HANDBOOK** in addition to the RCBOE Code of Conduct.

I have read and understand that Junior Council students are to adhere to the code of conduct listed above and realize that a violation could result in removal from Junior Council.

Parent signature Date

Student signature Date

ARC JUNIOR COUNCIL APPLICATION FORM

GENERAL INFORMATION

NAME: _____

HOMEROOM: _____

AGE: _____

GRADE: _____

ADDRESS: _____

CITY: _____ ZIP CODE: _____

TELEPHONE NUMBER: _____ CELL PHONE: _____

BIRTHDAY: _____ EMAIL ADDRESS: _____

QUESTIONNAIRE

1. HOW WOULD YOU DEFINE JUNIOR COUNCIL? _____

2. WHAT LEADERSHIP EXPERIENCE DO YOU HAVE IN SCHOOL OR IN THE COMMUNITY?

3. AS A MEMBER OF JUNIOR COUNCIL, WHAT SPECIFICALLY COULD YOU DO TO HELP THE SCHOOL AND THE COMMUNITY? WHY DO YOU WANT TO BE ON JUNIOR COUNCIL?

I AM INTERESTED IN RUNNING FOR:

____ PRESIDENT

____ VICE PRESIDENT

____ SECRETARY

____ TREASURER

____ REPORTER/HISTORIAN

4. JUNIOR COUNCIL IS RESPONSIBLE FOR CREATIVE ACTIVITIES SUCH AS THE RING CEREMONY, DECORATING A FLOAT FOR HOMECOMING, AND THE BIGGEST EVENT OF THE YEAR - THE PROM. WHAT DO YOU BELIEVE YOU CAN BRING TO THE JUNIOR COUNCIL TO SUPPORT AND PROMOTE THESE ACTIVITIES?

5. MEETINGS WILL BE HELD BEFORE AND AFTER SCHOOL. IS IT POSSIBLE FOR YOU TO COME AT THOSE TIMES? _____

HOW DO YOU GET HOME? Own car Carpool Bus Parents

Signature of teacher references: _____

Teacher

Teacher

Please use the back of this form for additional information or comments.